**Iowa School Business Management Academy – Standard SBO Authorization Timeline** *(September, 2014)*

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| Initial Authorization | Year 1 | Year 2 | Standard Authorization |
| **Minimum:** AA Degree in Business &/or Accounting, w/9 sem. hrs. in Accounting**OR** 60 sem. hrs. in Business &/or Accounting, w/9 sem. hrs. in Accounting**PLUS**18 yrs. of age andSatisfactory Iowa DCI background check and national criminal history background check (to be paid by applicant)**Temporary – 1 Year Authorization****(District request to Director of BOEE****Minimum:** AA Degree in Business &/or Accounting, w/6+ sem. hrs. in Accounting**OR** 60 sem. hrs. in Business &/or Accounting, w/6+ sem. hrs. in Accounting**PLUS**18 yrs. of ageAndSatisfactory Iowa DCI background check and national criminal history background check (to be paid by applicant) | Mentoring Program**AND**9 sem. hrs. or total of 135 contact hrs. completed by end of Year 2:IASBO Boot Camp *(6)* and Orientation *(5.0)* = *11* contact hrs.IASBO New Member Webinars = *12* contact hrs.IASBO “Intro. to Aid & Levy and Certified Budget Process for New SBOs” = 5 contact hrs.Academy Introductory Session = 3 contact hrs. IASBO Fall Conf. = 7 Academy contact hrs.IASBO Spring Conf. = 7 Academy contact hrs.May Academy = *21* contact hrs. Academy Online Classes (5 @ 3 hrs. each) = 15 contact hrs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Year 1 = *81* contact hrs.All of the above information for Year 1 and Year 2 of Initial Authorization, PLUS3 sem. hrs. in Accounting  | IASBO Fall Conf. = 7 Academy contact hrs.IASBO Spring Conf. = 7 Academy contact hrs.May Academy = *21* contact hrs.Academy Online Classes (5 @ 3 hrs. each) = 15 contact hrs.Academy Webinar on UAP Chapter 4 = 2.5 hrs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Year 2 = *52.5* contact hrs. (Subtotal = 133.5 contact hrs.)Ethics Training by end of Year 2 = 1.5 contact hrs.**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Total = 135 hrs. | Achieved in two ways:(a)Initial Authorization and completion of Year 1 and 2 requirements;**OR**(b)Practicing school business officials on June 30, 2012, grandfathered in **if**:18 yrs. of age andSatisfactory Iowa DCI background check and national criminal history background check (to be paid by applicant) |